Town Hall during posted business hours, or online at www.edgecomb.org.

is $27,500.00.

bids for the purchase of the municipality’s interest in a 3.03 acre parcel of

The Board of Selectmen of the Town of Edgecomb, Maine is accepting

Copies of the complete, official Notice of Sale are available at the Edgecomb

must include a minimum deposit of 10% of the bid price.

Crocker Construction LLC intends to blast ledge at their

PUBLIC NOTICE TOWN OF SOUTHPORT

Nomination Papers for the following offices will be available on

• Selectman, Assessor, Overseer of the Poor – 3-Year Term
• School Committee Member – 3-Year Term
• Boothbay Region Water District Trustee – 3-Year Term
• Town clerk – 3-Year Term

EDGECOMB TAX ACQUIRED PROPERTY FOR SALE

The Board of Selectmen of the Town of Edgcomb, Maine is accepting

bids for the purchase of the municipality’s interest in a 3.03 acre parcel of
tax-acquired property. The parcel is described on the Town Tax Map as: Map

RS, Lot 8.1, also known as portion of the “Lulls Property;” the minimum bid

is $27,500.00.00.

All bids must be received in the Edgcomb Town Clerk’s office no later than five o’clock p.m. on Monday, December 10, 2018. Late bids will not

be opened or considered. Each bid must be received in writing and in a

sealed envelope marked “Tax-Acquired Property Bid” on the outside, and

must include a minimum deposit of 10% of the bid price.

Copies of the complete, official Notice of Sale are available at the Edgcomb

Town Hall during posted business hours, or online at www.edgcomb.org.

TOWN OF BOOTHBAY HARBOR

SELECTMEN’S MEETING AGENDA

Monday, November 26, 2018

7:00 p.m.

Boothbay Harbor Town Office

In addition to written minutes, Selectmen’s meetings are recorded on video by BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

CALL TO ORDER

1. Pledge of Allegiance
2. Introduction of Secretary, Town Manager & Board
3. Town Manager Announcement(s)
4. Financials
5. Minutes approval – November 13, 2018
6. Selectmen Reports
7. Licenses
8. New Business
   a. Wharves & Weirs—Alison Palmer
   b. Tentative-Greg Paxton, Maine Preservation
9. Old Business
   a. Discussion on Bike Plan/Sidewalk Plan
10. Public Forum
11. Warrants
12. Executive session
13. Motion to Adjourn

Boothbay Landscape Committee

Request for Proposals

STATEMENT OF PURPOSE

The Boothbay Landscaping Committee, representing the town of Boothbay, is seeking the

services of a landscape maintenance business with experience and expertise in maintaining

large landscapes that include trees, shrubs, and perennials.

BACKGROUND INFORMATION

The Boothbay Landscaping Committee, a seven-member committee of local residents, was

appointed by the Selectmen of Boothbay in 2017 for the purpose of advising on the creation of a

design of a new landscape for the entry to the Boothbay Region. The committee created and

worked within the following Vision Statement:

VISION STATEMENT

The Boothbay Landscaping Committee will create a landscape plan that helps complete the

enhancement and preservation of Boothbay Center; it will be welcoming, attractive, and

inspired, fitting the tone and manner of the heritage of our community.

Our GOALS for each of the four areas of the plan included:

1. Route 27 Entry: Create a mixed canopy of trees that will offer a graceful entry to town.
2. Boothbay Commons: Create as little change as possible, finishing raw edges.
3. Town Hall: Create a more finished look in front of Town Hall that mixes summer bloom, evergreen foliage and textural year round interest.
4. The Roundabout: Landscaping at the corners of the Roundabout planned to be low in height so as not to block visibility for entering vehicles, but importantly function to assist in creating the pathway that guides the flow of traffic. The center of the Roundabout is planned to have some height to block oncoming headlights—a recommendation from MDOT. Esthetically, the Roundabout should deliver welcoming seasonal color.
5. Corey Lane: Create a mixed canopy of trees that will offer a graceful gateway to Trevett, Barbers and Sawyer’s Islands, Southport and CMBG.

This plan was approved by the Selectmen in February 2018, and it was installed in May/June of 2018 by Farley, Inc. of Rockport, Maine.

PROJECT DESCRIPTION

The Boothbay Landscaping Committee is seeking a qualified and experienced landscape company that will maintain and water the new landscaped areas. The goal is to keep the new areas in a condition that will support the continued healthy growth of the plants and the beauty of the design so that we honor the Vision Statement for this project.

Details of Maintenance Requirements to Include:

SPRING clean-up:
1. Cutbacks of any perennials and Karl Forester (feather reed) grasses.
2. Raking where needed
3. Sweeping of sidewalks where needed
4. Spring weedings
5. Woody shrub pruning as needed (winter damage and shaping as plants grow)
6. Application of pre-emergent weed control on all beds
7. Application of 2 inches of a fine texture, dark mulch on all beds

SUMMER weedings:
1. Once a month in June, July, August and September on a consistent schedule.

Fall clean-up:
1. Cutbacks of any perennials and Karl Forester (feather reed) grass.

Details for Watering Requirements to Include:

We recommend 10 gallons of water per tree (deciduous and conifers) twice a week during the growing season and/or drought conditions. The use of gators for deciduous trees to facilitate watering is highly recommended. The landscape includes 60 deciduous trees and 20 conifer trees for a total of 80 trees that will need to be watered. There is no irrigation provided except in a limited way immediately around Town Hall so water will need to be brought to the trees.

What this RFP does not include: NO LAWN MOWING is included in this project.

There are watering recommendations for caliper trees that suggest giving trees approximately one gallon of water per inch caliper trunk per day. That being said, we could suggest amounts. I think most of the deciduous trees will start with were three inch caliper trees. So, that would be three gallon every 15-20 gallons every 5-7 days. Or 10 gallons twice a week during the growing season/ drought conditions. I would treat conifers similarly since they are still establishing. Watering schedule would then be determined by holding capacity of Gator bags and rainfall.

QUALIFICATIONS

1. Qualified business will have demonstrated experience working on significant landscape projects.
2. Description of past experience, including 3 relevant projects.
3. List of full and part-time staff that may contribute to this project.
4. Proof of personal and business liability insurance.
5. Testimonials and references from three clients.

BUDGET

Please provide a detailed budget (breaking out maintenance costs and watering costs) with a grand total that includes:

1. Estimated staffing time required by season
2. Hourly rates
3. Fees for equipment usage
4. Cost of supplies
5. Any other resources that may be required

APPLICATION DEADLINES and REVIEW PROCESS

All proposals in response to this RFP are due no later than January 15, 2019 and are to be submitted electronically in PDF format to Boothbay Town Manager, Dan Bryer (townmanager@townofboothbay.org). This new project is currently an unfunded bid and is in preparation for approval by the Selectman to be on the Town Warrant in spring 2019.

QUESTIONS

Questions about the RFP should be directed to Susan Whitehouse, Co-Chair of the Landscape Committee (susanw36a@gmail.com) and submitted by January 1, 2019.

EVALUATIONS

The evaluation of proposals will be conducted from January 15-11, 2019. The low bidder will not necessarily be the key criteria on which selection will be made. If any additional information or discussions are needed are with any bidders during this time period, the bidders will be notified. The selection process will include an in-person presentation and interview for the three top applicants. Pending approvals, the winning bidder will be notified in the first week of February.